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## RECORD OF PROCEEDINGS

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### Minutes of the Regular Meeting Of the Board of Directors of Cordillera Valley Club Metropolitan District October 18, 2022

A Regular Meeting of the Board of Directors of the Cordillera Valley Club Metropolitan District, Eagle County, Colorado, was held on October 18, 2022 at 8:30 a.m. The meeting was held as a teleconference.

**Attendance** The following Directors were present and acting via teleconference:

- Kent Myers
- Jeff Lamb
- Bob Engleby
- Tom Jaffe
- Rick Jablonski

Also, in attendance via teleconference were:

- Ken Marchetti, Marchetti & Weaver, District Manager
- Erin McCauley, Marchetti & Weaver
- Erick Gutierrez, Ace Security, Public Safety

#### **Call To Order**

The Regular Meeting of the Board of Directors of Cordillera Valley Club Metropolitan District was called to order by Director Myers, noting a quorum was present.

#### **Disclosure Matters**

Directors Myers and Engleby are also members of the Executive Board of the Cordillera Valley Club Property Owners Association (CVCPOA). There are significant business transactions between the District and the CVCPOA. While both the District and CVCPOA serve substantially the same constituency, transactions between the two entities could constitute a potential conflict of interest. The Board noted, for the record, that this disclosure is restated at this time with the intent of fully complying with laws pertaining to potential conflicts.

**Agenda** The Agenda was reviewed and approved as presented.

**Public Input** There was no public comment.

**Minutes** The Board reviewed the meeting minutes of the August 16, 2022 meeting and upon motion duly made and seconded it was unanimously

**RESOLVED** to approve the meeting minutes of the August 16, 2022 meeting as amended.

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#### **Public Safety**

Mr. Gutierrez provided a public safety update. Solar panel speed limit units were received; however, they are larger than anticipated. These will be exchanged for smaller units and a partial refund is expected.

Mr. Guterrez spoke with Mike Henritze from the Club and will be coordinating with Club employees on stickers and security. Deliveries may prove to be a challenge as the gate staff currently opens the gate manually for deliveries, so this will need to be addressed. In addition, construction at the Club will also present a challenge. New software will be required including an application to be downloaded. Additional staffing will also be needed while the new system is being implemented. Mr. Guterrez estimates a second person will be needed for three to six months during peak hours from 7:30am to 11:00pm. The cost of this additional staff is estimated to be approximately \$47,000, plus \$30,000 for the new computer and \$2,500 per month for software support. The Board discussed the proposed software functionality and staffing needs, and feels further research on alternatives is needed with Troon involved in the process. Security staffing and protocol was discussed as well.

A wildlife report was given, bears and mountain lions have been seen recently.

#### **Marcin Engineering Update**

Mr. Marcin was not in attendance but emailed a report to the Board prior to the meeting. The report contained an update on the berm and other projects. A fence or noise mitigation wall has been proposed for the east end. The Board was in agreement that a fence to reduce the sound by only one or two decibels is not needed.

The CDOT berm was discussed, approval has been slow. Various alternatives to reduce noise were discussed.

The possibility of reducing or eliminating the Real Estate Transfer Assessment upon completion of the berm project was presented. This would require a joint vote by the Property Owners Association and the Metropolitan District. No action was taken at this time.

The 2023 Public Safety Agreement and 2023 Snow Plowing agreements were reviewed and upon motion duly made and seconded, it was unanimously

**RESOLVED** to approve the 2023 Public Safety and Snow Plowing agreements subject to additional support on the Snow Plowing cost increase.

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The 2023 Election Resolution was reviewed and upon motion duly made and seconded, it was unanimously

**RESOLVED** to approve the 2023 Election Resolution.

The 2023 Annual Administrative Resolution was presented by Mr. Marchetti with an overview of the Resolution. Upon motion duly made and seconded, it was unanimously

**RESOLVED** to approve the 2023 Annual Administrative Resolution.

#### **Financial Report and 2023 Budget**

Mr. Marchetti presented the September 30, 2022 financial statement and reported there are no concerns at this time. This meeting was published as a continued public budget hearing for the 2023 budget. The 2023 budget was presented and the meeting was opened for public comment. No public comment was received and the meeting was closed for public comment. Adjustments were made to the 2023 budget and upon motion duly made and seconded, it was unanimously

**RESOLVED** to approve the 2023 budget as presented, to set the operating mill levy at 25.000 mills and provide a 4.000 temporary mill levy rate reduction for a net general operating mill levy of 21.000 mills for collection in 2023; to appropriate the budgeted funds for expenditure in 2023, as documented in the budget resolution incorporated included in the packet, but subject to minor modifications which may result from the final certification of assessed values by the Eagle County Assessor.

It was noted that there will not be a need to amend the 2022 budget.

#### **Accounts Payable**

The Accounts Payable report was included in the board packet for review. By motion duly made and seconded it was unanimously

**RESOLVED** to ratify payments which have been made and approve the invoices not yet paid.

#### **Audit**

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#### Engagement

The 2022 Audit Engagement Letter from Chadwick, Steinkirchner, Davis & Co, PC was provided in the Board packet. Upon motion duly made and seconded it was unanimously

**RESOLVED** to engage Chadwick, Steinkirchner, Davis & Co, PC to conduct the 2022 audit of the CVCMD.

#### Adjournment

There being no further business to come before the Board at this time, by motion duly made and seconded it was unanimously

**RESOLVED** to adjourn the Regular Meeting of the Cordillera Valley Club Metropolitan District Board of Directors this 18<sup>th</sup> day of October, 2022.

Respectfully submitted,

*Erin McCauley*

Erin McCauley  
Secretary for the Meeting